

St. Eugene Pastoral Council Minutes January 26, 2021

Present:

Fr. Paul Hartmann, Pastor	Fr. Jordan Berghouse, Associate Pastor
Matt Kirchner, Chair	Tom Anderson, Vice Chair
Kate Junk, Secretary, interim Human Concerns Liaison	Eileen Placek, Trustee
Brian Coonan, Formation Liaison	Bill Hudson, Trustee
John Barrett, Finance Liaison	Dan Gabler, School Liaison
Jamie Gries, Worship Liaison	Julie Brockhus, Stewardship Liaison
Rafael Hidalgo, Discerning	

Guests: Luke Junk, Finance Council Chair

The meeting convened via video conference at 7:06 P.M.

1. Opening Prayer - Collect from “Mass in a Time of Pandemic” (after agenda)
2. C2C Reflection - Prayer ([reflection video](#))
*Does my prayer life support my personal relationship with Jesus?
How do I keep the Lord’s Day holy?*

Abp. ListECKi will be sharing an archdiocesan mission related to Mass Attendance. We want to encourage a return to the sacraments—not only post COVID but overall.

PC Members shared their reflections on prayer and mass attendance.

3. Commission/Council Reporting - Finance Council

Luke Junk shared that we are now halfway through the '20-'21 FY. As of 12/31-Business office shows that despite COVID and related challenges, the parish is running a YTD surplus. (~71,000). In the second half of the year, we will have a fire panel replacement to budget for. Lower expenses are helping. Income has been where we would expect.

Factors to keep in mind: Tuition is weighted to the front half of the FY. Second half income will be lower, while expenses will stay the same. Luke is “cautiously optimistic” that we will meet or exceed our breakeven budget. The parish has booked annual deficits for 3 of the last 5 fiscal years. Cumulative deficit ~200,000. We need to continue the careful management of the finances of the parish.

Major sources of income: Offertory/Tuition= 80%. Offertory is above budget. (up 12% Y/Y)
Tuition income is below budget. Enrollment is up over prior years. Taken together, income is on target.

Expense Position: Down from last year. Many expenses are fixed, so it is difficult to manage.
Salaries/Benefits= ~80% of total budget.

Cash balance: Unrestricted Cash \$240,000. Up about \$156,000 Y/Y. This will come down over the second half of the fiscal year. Monthly expenses: Approximately 70% of Cash on Hand.
FC will start on the '21-'22 Budget in the coming years.

Takeaway: Parish needs to generate more unrestricted cash through either increased income or reduced expenses.

4. Consideration of Minutes -delayed until March.

5. Pastor's Comments

Father Paul wants to give attention to the passing of Deacon Mike Bowen. Keep the repose of his soul and the consolation of his family in your prayers.

Some of the ministries he participated in—Marriage prep, human concerns, liturgical services. This, paired with the retirement of Deacon John Frisch, means we need additional support. We need to focus and encourage vocations. We also need new couples for marriage prep-- FOCCUS inventory.

6. Old Business

a. Catholic Comeback update

1. Structurally, no significant changes. Ash Wednesday will be different—European Model: sprinkling ashes. Father will explain in a bulletin column.

b. Strategic Missionary Planning update

1. Still working on core team to be shared between the two parishes.

c. Discernment update

i. New members-Jamie Gries, Dan Gabler, Rafael Hidalgo

ii. Commission / Council discernment- Google forms surveys completed. See positions listed above in attendance. Liaisons are instructed reach out to chairs and staff members on their committees and to look at the Archdiocesan PC Norms for guidance in their roles.

d. Sanctuary renovation update

Sanctuary Renovation Group is at an impasse regarding art and design/scope of the space. Some is financial, some is aesthetic, some is related to the perception of theological significance. Committee will present in March.

7. Committee Written reports & Guidance
 - a. How have the committees reached out to the parish since the last PC meeting?
 - b. How will the committees continue to reach out to parishioners during the transition?
 - c. What does ministry look like during a pandemic without dispensation?

Committee discussed COVID procedures, including Mask compliance and adding a livestreamed Mass from SE at 11:00.

8. New Business
 - a. *Pending*

9. Closing prayer - Short Litany to our Blessed Mother

The meeting adjourned at 8:56PM.

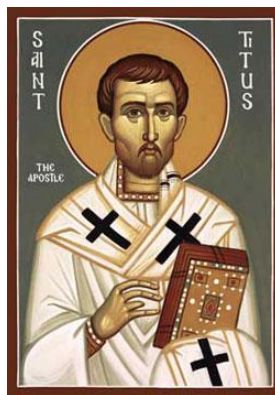
Important Reminders:

Next Meeting:

Tuesday, February 16th: **Virtual CMN - Arrange w/ Staff member for meeting setup**

Tuesday, March 23rd 7:00PM: Pastoral Council - Human Concerns reporting

Saint of the Day: St. Titus



A disciple and companion of St. Paul to whom the great saint addressed one of his letters. Paul referred to Titus as "my true child in our common faith". Not mentioned in the Acts of the Apostles, he was noted in Galatians where Paul writes of journeying to Jerusalem with Barnabas, accompanied by Titus. He was then dispatched to Corinth, Greece, where he successfully reconciled the Christian community there with Paul, its founder. Titus was later left on the island of Crete to help organize the Church, although he soon went to Dalmatia, Croatia. According to Eusebius of Caesarea in the Ecclesiastical History, he served as the first bishop of Crete. He was

buried in Cortyna (Gortyna), Crete; his head was later translated to Venice during the invasion of Crete by the Saracens in 832 and was enshrined in St. Mark's, Venice, Italy.

https://www.catholic.org/saints/saint.php?saint_id=2352

Catholic Online. *St. Titus*. Catholic Online, n.d. Web. 14 January 2021

Collect from “Mass in a Time of Pandemic”

Almighty and eternal God,
our refuge in every danger,
to whom we turn in our distress;
in faith we pray
look with compassion on the
afflicted,
grant eternal rest to the dead, comfort to mourners,
healing to the sick, peace to the dying,
strength to healthcare workers, wisdom to our leaders
and the courage to reach out to all in love,
so that together we may give glory to your holy name.
Through our Lord Jesus Christ, your Son,
who lives and reigns with you in the unity of the Holy Spirit,
God, for ever and ever. Amen.

Prayer to Sts. Titus and Timothy:

God our Father,
You gave Your saints Timothy and Titus
the courage and wisdom of the apostles:
may their prayers help us to live holy lives
and lead us to heaven, our true home.
Through our Lord Jesus Christ, Your Son,
who lives and reigns with you
in the unity of the Holy Spirit,
one God, for ever and ever.
Amen.

PASTORAL COUNCIL MINUTES

Tuesday, March 23, 2021

Members present:

Fr. Paul Hartmann, Pastor	Fr. Jordan Berghouse, Associate Pastor
Matt Kirchner, Chair	Tom Anderson, Vice Chair
Kate Junk, Secretary	Eileen Placek, Trustee
Brian Coonan, Formation Liaison	Bill Hudson, Trustee
John Barrett, Finance Liaison	Dan Gabler, School Liaison
Jamie Gries, Worship Liaison	Julie Brockhus, Stewardship Liaison
Rafael Hidalgo, Human Concerns Liaison	

Guests: Mary Ann McEllistrem, Human Concerns

The meeting commenced virtually at 7:08 pm

- 1) Opening Prayer - Collect from “Mass in a Time of Pandemic” (after agenda)
- 2) C2C Reflection - Mass Attendance ([reflection video](#))
How do I actively participate when viewing remote Masses? Will I return to Mass as soon as I can?

Remote Masses have been an unexpected blessing.

Compilations of “I was at Mass”

- 3) Commission/Council Reporting - Human Concerns
 - a) Education—Catholic Social Teachings
 - i) In late 2020, a subcommittee was formed to focus educating members of our community on racism, unconscious biases. How can we as a parish become more aware?
 - ii) 4/17-4/18 Witness on Racism at Masses, opportunity to continue the dialogue after Masses.
 - iii) Bulletin blurbs—parish staff supported the Racism in America Series
 - iv) Want to be mindful that it isn’t the ONLY issue we need to focus on.
 - v) Passion, love, support—not judgment and criticism
 - b) Service
 - i) Collections ministry-working on collections calendar with parish staff
 - ii) Food pantry collections
 - iii) Frames for a better future
 - iv) Annual grants-funds from 2021 budget have been disseminated
 - v) Holiday outreach book
 - vi) Sandwich Saturday
 - vii) Service Saturday

- viii) “you are not alone” ministry
- ix) Virtual rosary—re-evaluating timing and the need given that in-person rosaries have been resumed.
- c) Looking for new committee chair.
- d) Current needs from PC: Transition new liaison, help finding a new committee chair.
- 4) Consideration of Minutes - October 2020, January 2021
 - a) Move to approve October: Matt
 - b) Move to approve January: Matt- one correction
- 5) Pastor’s Comments
 - a) Will hold off for now, to give more time for Sanctuary renovation updates. Read Bulletin columns.
- 6) Sanctuary Renovation
 - a) How to increase height and depth of the Sanctuary and how to incorporate the original crucifix.
 - b) Should we reorient the Church so we can get everything we want out of the Sanctuary?
 - c) Detailed proposal shared.
 - d) Council provided feedback on proposal, asked clarifying questions, and thanked Father Jordan for his leadership and clear explanations of the liturgical basis for the proposed changes.
 - e) Suggested next steps: formal sketch, small group/fireside chats/discussing with Finance Council
- 7) Committee Written reports & Guidance
 - a) Bill Hudson reported on Financial status of the parish through February.
 - i) PPP Loan forgiven entirely.
 - ii) Revenue is what kept us going. Further increases of school enrollment are needed.
 - b) All committee liaisons encouraged to ensure that their committee secretaries are turning in their minutes.
- 8) New Business
 - a) a. 2021/2022 Nomination Process cycle—to be discussed offline. Timing and Messaging to be coordinated with Vice-Chair at SM.
- 9. Closing prayer - Prayer for the Sick

The meeting concluded at 9:07 PM

Important Reminders:

Saturday, April 17th, 7:00 PM: Auction/Click a Thon (VIRTUAL on SE Website)

Tuesday, April 27th 7:00 PM: Pastoral Council - School reporting

Tuesday, May 25th 6:30PM: Common Meeting Night (discernment opportunity) Tuesday, June

29th 7:00 PM: Pastoral Council - Discernment

Note: update roster. Email for Eileen: eileenplacek@gmail.com

